



אוניברסיטת בר-אילן
Bar-Ilan University

EXAM PREPARATION

All you need to know about exams at BIU

General Information about Final Exams

The date, structure, and grade weight of the exam can be found on the inbar and course syllabus

You have to pay the amount of tuition due until then in order to be eligible to take your exams

Exam Dates

No changes to the exam date may be made during the last two weeks of the semester

At any point you can view your exam schedule on inbar

Exam Dates

In order to change the exam date or time you need 100% written consent from all the students brought to International BA office at least 3 weeks prior to the exam date

Exam Location

Location is publicized on inbar two days before the exam, and you will receive an email.

Double check the day of the exam that it hasn't been changed

What to Bring to the Exam

1. Valid photo ID
2. Pens- blue and black only
3. A native language dictionary - letter
4. Calculator and spare batteries if necessary and only if allowed

Arriving Late

Students may arrive 30 minutes late to the exam (this affects your extra time)

Leaving Early

Students may not leave until 30 minutes have passed

Students may choose to leave if they have not received the test itself- receive incomplete

During the Exam

Use of the bathroom is allowed 45 from the start of the exam until 30 minutes before the end- accompanied by a proctor

*Pregnant women can go to the bathroom at any time and are entitled to an additional fifteen minutes per exam hour. Please have the appropriate medical certificate and present it to the supervisor at the beginning of the examination

During the Exam

Upon entering the exam, the student must turn off any electronic device he has and place it in his/ her bag in the front of the classroom.

Holding electronic devices of any kind, even if off, is strictly prohibited and leads to the disqualification of the course.



Delay in Exam

If the exam is delayed more than one hour the proctor will take attendance and the department will handle the situation

Grades

See the syllabus for the passing grade requirement (most cases 60)

View final grade on inbar

Grades

Exam grades are required to be returned within 12 business days- otherwise contact your professor

Students can see the test booklets of their open exam on inbar (free for student union members)

If the exam was multiple choice you may contact your professor / department to hold a review of the exam

Challenging a Grade

You may write to your professor / on inbar click appeal within two weeks of receiving the grade, and new grades must be returned within two weeks

If the teacher cannot regrade a test a different professor of the department will
Scores may be lowered in the review

Different Exam Dates (Moedim)

Moeds

Every student is entitled to take their exam twice

It is always the *last* and most recent test score that is counted as your grade



Moed Aleph

Your first test date

Always worth going to if you can



Moed Bet

If you did not attend, failed or want to improve your moed aleph you are eligible for moed bet.



Moed Alpeh & Bet

Every lecturer or representative on his behalf must attend all exam rooms on both these dates

If during the first or second exam, the lecturer or his / her representative did not reach the exam, the student is entitled to apply to another special date.

The application will be submitted to the department

Registering for Moed Bet

If you scored below a 70 or did not attend a Moed Aleph, you are automatically registered

Otherwise click register on inbar

You may register on the inbar 17-7 days before the Moed Bet

The button to register will only appear around two weeks before the test

Same week 80 shek

If signed up and didn't show 40 shek

Overlapping Exams

A student who is scheduled for two exams, on the same day and at the same time

The student may take both exams on the same date, register on inbar click button 17 days to 6 days before the exam. It is recommended that the student also email the lecturer after registration. The exams will be held in Building 605 Room 61.

Overlapping Exams

Please note:

Examinations set for 16:00 for all students will begin at 14:00 for exams in the overlapping classroom.

Examinations set for 18:00 for all students will begin at 16:00 for exams in the overlapping classroom.

Special Moed / Moed Miyuchad

Students who missed both Moed Aleph and Bet, and have a one of these reasons: need permission from status

- (A) Partial or complete overlap in the dates of two examinations
- (B) Reserve army service
- (C) prolonged illness, hospitalization, pregnancy, birth, etc.
- (D) Any other reason that the status committee decides that it is justified.

Special Moed / Moed Miyuchad

If your situation applies, you may register for a Moed Miyuchad, and take the test the next time it is offered – usually next semester or next year.

Registering for a Moed Miyuchad is at the International B.A. administrative office



Moed Gimmel- Department

In rare circumstances this can be granted to you if your teacher or his representative does not attend the exam, if your grade for the exam is not publicized within 7 days of your Moed Bet, or if your exam score or booklet is lost.



For Olim & Non Native English Speakers

Non native english speakers are entitled for 15 minutes extended time every hour of the exam, maximum of 30 minutes extended time

Need to get letter from Dean of Students, Building 509



For Olim & Non Native English Speakers

May bring a dictionary with signed letter of permission by your professors. Get the letter at the Dean of Students 509

Tova Student Representative:

Join whatsapp group:

Pair up with second/ third year students for notes



Questions?